

Penobscot County Commissioners' Meeting Minutes January 4, 2022 2366
9:00 AM Commissioners Peter Baldacci, Andre Cushing and Laura Sanborn 2°

Roll Call -

Commissioner Baldacci opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioners Sanborn, Administrator Honey and Treasurer Hiatt present.

Commissioner Cushing participating via zoom

Election of Chairman -

Commissioner Baldacci made a motion to nominate Commissioner Laura Sanborn as Chair. Commissioner Cushing seconded the motion. Vote to approve passed 3-0

Approval of Minutes –

Commissioner Baldacci moved to approve December 28, 2021 Commissioner Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Public Comment -

Janet Drew – York County Resident

Participant referred back to December 21st meeting where the DA spoke reported the importance of protecting victims. Participant feels that the jail is not helping victims. The County needs better solutions for mental health and implement new ideas to protect all involved.

Probate Update –

Register Renee Stupak reported the following:

- Velma Jordan was sworn in yesterday as the new Deputy Register
- Interviews are being held for the Clerical Specialist I position
- Probate Office will have three (3) Clerical Specialist I. At this time, not promote a Clerical Specialist II
- Year 2021 ended with 1,039 dockets; the highest we've had
- Judge Faircloth has decided to have all hearing via Zoom; Trials may have in-person testimony at the Judge's discretion
- Administration is working with our Bank vendor in order to accept credit card payments
- Most of the cases are electronically filed; all attorney offices must file that way

UT Update –

Director Shaw Weeks presented the following:

- Commissioner Baldacci moved to approve waiving the hearing for the Sawmill Grill liquor license located at 9 Millinocket Lake Road in Indian Purchase Township and grant the liquor license renewal. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- The Patten Ambulance agreement has yet to be finalized. Director Weeks has requested a change in payment terms; \$6K in January and \$6K in July to help with the FY22 budget.
- There is nothing new to report on the Automobile recycling permit until the survey is completed and will be shared publicly

Sheriff's Update –

Sheriff Troy Morton presented the following:

- In-house jail population is 171; 34 boarded out to other facilities, no federal inmates, no county swaps and **83** inmates in Pre-trial Services. There are 15 Maine Department of Corrections inmates in our facilities.
- At this time, there are no inmates under COVID isolation. We are in communication with the CDC and MDOL regarding COVID modification of guidelines and protocols
- We are updating MAT model policies throughout the jail; looking at processes on how to screen individuals that are not currently in a program
- Year end reporting is taking place on training and reporting
- Captain Clukey submitted his retirement paperwork effective in a couple months
- There are 14 correction officer positions open
- Patrol Deputies are fully staffed and very busy with catalytic converter thefts
- Commissioner Baldacci stated that next week we will be looking at the proposals of renovation and expansion of the campus; Sheriff will be an important part of that process
- Bangor Area Homeless Shelter were recipients of the Sheriff's Office outreach program and were provided socks and hats. The jail chaplain saw a need for winter coats; fourteen new coats were provided with five or six were children's coats. The Sheriff's Office will be helping a local food cupboard next.

Administration Update -

Administrator Honey presented the following:

Weekly communication:

- BDN article regarding ARPA funding
- West Enfield Hydroelectric Project filing
- West Enfield Hydroelectric Project filing supplement

Last week's meetings:

- Participated in the OSHA COVID ETS webinar with the risk pool
- Department Head were called in to discuss communication of the new OSHA direction
- AFSCME line contract negotiations continue
- Great conversation with the AFSCME General Unit custodian work; with a follow up meeting Thursday

This week's meetings:

- Grant Manager and Administrator Honey will be meeting today with Kara Hays from Penquis Cap
- MACCAM meeting will be held tomorrow with the discussion on LD-1654; this is on jail funding

Next week's meetings:

- Will be on vacation; Commissioner Baldacci will attend the MCCA meeting

Employment within the County:

- Second Interviews will take place this Thursday for the Finance Director position

Miscellaneous:

- Commissioner Baldacci moved to approve the VOCA 2022-2023 years grant monies to be used for a part-time VWA employee. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Second Interviews will take place this Thursday for the Finance Director position. The Finance Department staff has done a fantastic job catching up on some reporting and being able to move forward with no Finance Director.

Administration Update – Continued:

- Payroll Warrant to be approved for 12.31.2021: \$328,473.09
- A/P Warrant to be approved for 01.04.2022 FY 21: \$ 72,490.52
- A/P Warrant to be approved for 01.04.2022 FY 22: \$ 419,509.47
- UT Warrant to be approved for 01.04.2022 FY 21: \$139,701.87
- UT TIF Warrant to be approved for: NONE
- Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Payroll Change Notices signed for: Brittany Russell, Milynda Johnston, Jessica Luna, Jeremiah Campbell, Louis St. Pierre, Ronald Ogden, John McEwen, Travis Morse and Kenneth York - Payroll Changes.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 9:40 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Sheriff Morton, Treasurer Hiatt and Administrator Erika Honey. Session ended at 10:00 a.m.

Executive Session--- Commissioner Baldacci made a motion to go into Executive Session at 10:01 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Sheriff Morton, Treasurer Hiatt and Administrator Erika Honey. Session ended at 10:29 a.m.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 10:30 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Erika Honey

Peter K. Baldacci, Chairman

Laura J. Sanborn, Commissioner

Andre E. Cushing, III, Commissioner